

# PEABODY PUBLIC SCHOOLS

## Release of Student Records

In accordance with the Massachusetts Department of Education, Student Record Regulations (603 CMR 23 00-23 12 dated 6/8/90), please include as soon as possible all academic records, achievement test scores, MCAS scores, Special Education records, attendance, health records, behavior and related information that may be helpful for the proper educational placement of this student, Massachusetts' law requires that a transfer form must accompany these records.

Names of Student: \_\_\_\_\_  
(Last) (First) (Full Middle Name)

Student's DOB: \_\_\_\_\_ Grade: \_\_\_\_\_ SASID# \_\_\_\_\_

### **Please circle which school student attended: (Circle one)**

Captain Samuel Brown Elementary School

Phone # 978-536-4100

Center Elementary School

Phone # 978-536-5475

Higgins Middle School

Phone # 978-536-4800

John E. Burke Elementary School

Phone # 978-536-5400

John E. McCarthy Elementary School

Phone # 978-536-5625

Peabody P.R.E.P. Virtual School

Phone # 978-536-6500

Peabody Veterans Memorial High School

Phone # 978-536-4500

South Memorial Elementary School

Phone # 978-536-5700

Thomas Carroll Elementary School

Phone # 978-536-4200

West Memorial Elementary School

Phone # 978-536-5850

William A. Welch Sr. Elementary School

Phone # 978-536-5775

New School

\_\_\_\_\_  
Name of School

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
Fax #

Parent/Legal Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's new address: \_\_\_\_\_  
Street Address City, State, Zip Code

### **Access to Records by Authorized School Personnel, Parents and Eligible Students**

Student records can be accessed by authorized school personnel, parents, eligible students and clerical personnel for clerical purposes, (23.02). Effective November 1998, Massachusetts law has changed and now requires that non-custodial parents provide written verification in the form of a probate court order or judgment relative to custody of the child, specifying, in detail, that they have not been denied custody based on a threat to the safety of the child or custodial parent.