

**Please Read the Instructions Before Filling Out This Form.**



Please **TYPE OR PRINT CLEARLY** using blue or black ink to avoid coverage delay or type in information

MASSACHUSETTS

**Enrollment and Change Form**

<b>1. To Be Filled Out by Your Employer</b>											
Company Name			Current Medical Group #:			Medical Group #, Transferring To:					
Current BCBS ID #, If any		Requested Effective Date MM DD YYYY		Date of Hire MM DD YYYY		Current Dental Group #:		Dental Group #, Transferring To			
Type of Transaction <input type="checkbox"/> ADD <input type="checkbox"/> CANCEL <input type="checkbox"/> CHANGE    Three digit termination code <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> TRANSFER			Remarks: (i.e., qualifying event for a new add, change to family or other instruction) <input type="checkbox"/> Open Enrollment <input type="checkbox"/> Change to Family <input type="checkbox"/> Loss of Coverage (HIPAA Continuation of Coverage Letter required) <input type="checkbox"/> New Hire <input type="checkbox"/> Add Spouse <input type="checkbox"/> COBRA <input type="checkbox"/> Add Dependent <input type="checkbox"/> Other: _____								
<b>2. Yourself (Member 1)</b>											
What products? _____			<input type="checkbox"/> HMO Blue New England <input type="checkbox"/> Dental Blue <input type="checkbox"/> HMO Blue			<input type="checkbox"/> Managed Blue for Seniors <input type="checkbox"/> Medex (Group)		Membership Type (Medical) <input type="checkbox"/> Individual <input type="checkbox"/> 2 person <input type="checkbox"/> Family Membership Type (Dental) <input type="checkbox"/> Individual <input type="checkbox"/> 2 person <input type="checkbox"/> Family			
Your First Name			M.I.	Last Name			Sex	Date of Birth			
Street Address/ P.O. Box #			Apt. #	City/Town			State	Zip Code			
Phone ( )											
Social Security # (REQUIRED) <sup>1</sup>			Other Insurance? <sup>2</sup> Y <input type="checkbox"/> / N <input type="checkbox"/>	Other Insurance Company Name			Member Identification Number				
PCP ID # (see instructions)			Name of PCP			City / State		Is this your current PCP? Y <input type="checkbox"/> / N <input type="checkbox"/>			
Are you covered by Medicare? <sup>2</sup> Y <input type="checkbox"/> / N <input type="checkbox"/>	Part A Effective Date MM DD YYYY		Part B Effective Date MM DD YYYY		Part D Effective Date MM DD YYYY		Medicare #	<input type="checkbox"/> 65+ <input type="checkbox"/> Disabled <input type="checkbox"/> ESRD If Retired, Date			
							Actively Working? Y <input type="checkbox"/> / N <input type="checkbox"/>				
<b>3. Member 2</b>											
	Please Check One: <input type="checkbox"/> Spouse <input type="checkbox"/> Divorced Spouse (court ordered)					Plan Type: <input type="checkbox"/> Medical <input type="checkbox"/> Dental					
First Name			M.I.	Last Name			Sex	Date of Birth			
Social Security # (REQUIRED) <sup>1</sup>			Phone ( )		Other Insurance? <sup>1</sup> Y <input type="checkbox"/> / N <input type="checkbox"/>	Other Insurance Company Name		Member Identification Number			
PCP ID # (see instructions)			Name of PCP			City / State		Is this your current PCP? Y <input type="checkbox"/> / N <input type="checkbox"/>			
Are you covered by Medicare? <sup>2</sup> Y <input type="checkbox"/> / N <input type="checkbox"/>	Part A Effective Date MM DD YYYY		Part B Effective Date MM DD YYYY		Part D Effective Date MM DD YYYY		Medicare #	<input type="checkbox"/> 65+ <input type="checkbox"/> Disabled <input type="checkbox"/> ESRD If Retired, Date			
							Actively Working? Y <input type="checkbox"/> / N <input type="checkbox"/>				
<b>4. Your Eligible Dependents (Member 3, 4, and 5)</b>											
Dependent's First Name (3.)			M.I.	Last Name			Sex	Date of Birth			
Social Security # (REQUIRED) <sup>1</sup>			PCP ID # (see instructions)		Name of PCP						
Is this your current PCP? Y <input type="checkbox"/> / N <input type="checkbox"/>			Disabled and aged 26 or older <input type="checkbox"/>			Plan Type: <input type="checkbox"/> Medical <input type="checkbox"/> Dental					
Dependent's First Name (4.)			M.I.	Last Name			Sex	Date of Birth			
Social Security # (REQUIRED) <sup>1</sup>			PCP ID # (see instructions)		Name of PCP						
Is this your current PCP? Y <input type="checkbox"/> / N <input type="checkbox"/>			Disabled and aged 26 or older <input type="checkbox"/>			Plan Type: <input type="checkbox"/> Medical <input type="checkbox"/> Dental					
Dependent's First Name (5.)			M.I.	Last Name			Sex	Date of Birth			
Social Security # (REQUIRED) <sup>1</sup>			PCP ID # (see instructions)		Name of PCP						
Is this your current PCP? Y <input type="checkbox"/> / N <input type="checkbox"/>			Disabled and aged 26 or older <input type="checkbox"/>			Plan Type: <input type="checkbox"/> Medical <input type="checkbox"/> Dental					
Please check if you are using separate forms for additional dependent children <input type="checkbox"/> Total # of dependents: _____											
<b>5. Personal Savings Account</b>											
<input type="checkbox"/> HSA: Health Savings Account			Start Date		End Date		FSA Goal Amount (Please see instructions for limits.): \$				
<input type="checkbox"/> FSA: Health Flexible Spending Account			Start Date		End Date		Health: \$				
<input type="checkbox"/> FSA: Dependent Care Reimbursement Account			Start Date		End Date		Dependent Care: \$				
<b>6. Signature (Employer &amp; Employee)</b>											
The information here is complete and true. I understand that Blue Cross and Blue Shield will rely on this information to enroll me and my dependents or to make changes to my membership. I understand that I should read the subscriber certificate or benefit booklet provided by my employer to understand my benefits and any restrictions that apply to my health care plan. I understand that Blue Cross and Blue Shield may obtain personal and medical information about me to carry out its business, and that it may use and disclose that information in accordance with law. I acknowledge that I may obtain further information about the collection, use, and disclosure of my information in "Our Commitment to Confidentiality," Blue Cross and Blue Shield's notice of privacy practices.											
Employee's Signature _____					Date _____		Employer's Signature _____			Date _____	

1. REQUIRED: Under the Affordable Care Act, we are required to collect the Social Security number for you and any dependent enrolling in your plan.

Blue Cross Blue Shield of Massachusetts is an Independent Licensee of the Blue Cross and Blue Shield Association.